

# SHEFFIELD CITY COUNCIL

## SCHEDULE OF FORTHCOMING EXECUTIVE DECISIONS

The Schedule is published weekly and items added within the last seven days are highlighted in bold.

1. This schedule provides amongst other decisions, details of those Key Executive Decisions to be taken by the Cabinet, Cabinet Highways Committee, Individual Cabinet Members or Executive Directors/Directors in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.
2. The decision makers are:
  - **Cabinet** - Councillors Julie Dore (Chair), Olivia Blake, Ben Curran, Jackie Drayton, Jayne Dunn, Mazher Iqbal, Mary Lea, Bryan Lodge, Cate McDonald and Jack Scott
  - Where **Individual Cabinet Members** or **Executive Directors/Directors** take Key Executive Decisions their names and designation will be shown in the Plan.
3. Access to Documents - details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Cabinet and Cabinet Highways Committee and Individual Cabinet Member and Executive Director reports are published (five clear working days before the meeting or decision) and accessible at <http://democracy.sheffield.gov.uk> or can be collected from Democratic Services, Legal and Governance, Town Hall, Pinstone Street Sheffield S1 2HH.
4. A key decision is one that results in income or expenditure of more than £500,000 or is likely to be significant in terms of its effects on two or more wards. The full definition of a key decision can be found in Part 2, Article 13 of the Council's Constitution which can be viewed on the Council's website <http://democracy.sheffield.gov.uk>.
5. For details of the consultation process and how to make representations, please contact the relevant officer named below or Democratic Services, Legal and Governance, Town Hall, Sheffield S1 2HH (phone 0114 273 4014 or email: [committee@sheffield.gov.uk](mailto:committee@sheffield.gov.uk)).

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION  K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER  (Portfolio, Officer and contact details)
Not before 6 Jul 2017	<p>Tender for the Delivery of Security Services and Reception Services for the Town Hall and Moorfoot (K)</p> <p>To gain approval to obtain cost estimates via a Tender process for provision of a new method of delivering the Reception and Security Services to the Town Hall and Moorfoot buildings.</p>	Cabinet Member for Finance and Resources	Report of the Executive Director, Resources	TBC	<p>Resources            Dave Hempshall            Tel: 07791089571            david.hempshall@sheffield.gov.uk</p>

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Not before 6 Jul 2017	<p>Proposal for a Highway Scheme at the junction of Moss Way and Birley Spa Lane</p> <p>Consultation including advertisement of a Speed Limit Order was carried out in Jan/Feb 17 for a proposed highway scheme at the junction of Moss Way and Birley Spa Lane. Following comments received, further scheme development is underway. A report on the scheme, including responses to comments, will be taken to Cabinet Highways Committee.</p>	Cabinet Member for Transport and Sustainability	Report of the Executive Director, Place	TBC	<p>Place Andrew Marwood, Cate Jockel Tel: 0114 273 6170, Tel: 0114 2734192 andrew.marwood@sheffield.gov.uk, cate.jockel@sheffield.gov.uk</p>

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Not before 6 Jul 2017	<p>Sheffield Futures Contract Extension (K)</p> <p>Approval is sought to extend the end date of the Council's contract for the provision of Youth Services with Sheffield Futures by 6 months from its current end date of 30th September to 31st March 2018. This will allow uninterrupted delivery of services to young people and allow a new strategic approach to be agreed and new services commissioned.</p>	Leader of the Council	Report of the Executive Director, People Services	21/6/17	<p>People Services Sam Martin Tel: 0114 2296140 sam.martin@sheffield.gov.uk</p>
11 Jul 2017	<p>Approval of Annual External Grant Receipts (K)</p> <p>The report seeks approval from the Cabinet Member for those grants offers within each portfolio that are annually recurrent.</p>	Cabinet Member for Finance	Report of the Executive Director, Resources	11/7/17	<p>Resources Mark Wassell Tel: 27 34031 mark.wassell@sheffield.gov.uk</p>

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12 Jul 2017	<p>Provision of Bill Payment Services (K)</p> <p>The report relates to the proposed transfer of Bill Payment services from the current provider, Co-operative Bank, to a new provider in order to ensure continuity of bill payment services for the users of council services.</p> <p>Bill payment collection services allow for monies to be collected on the basis of barcoded bills and magnetic swipecards, issued by the Council to its customers in relation to the services it provides.</p> <p>The collection service would utilise both Post Office and PayPoint agents and interface with existing systems used to allocate monies collected to the relevant fund/service.</p>	Executive Director, Resources	Provison of Bill Payment Services	4/7/17	Resources Stephen Bottomley Tel: 273 5135 stephen.bottomley@sheffield.gov.uk

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13 Jul 2017	<b>Bus Hotspot Scheme on Handsworth Road adjacent to Asda</b>  <b>To approve a traffic management scheme at this location.</b>	<b>Cabinet Member for Transport and Sustainability</b>	<b>Report of the Executive Director, Place</b>	<b>5/7/17</b>	<b>Place</b> <b>Cate Jockel</b> <b>Tel: 0114 2734192</b> <b>cate.jockel@sheffield.gov.uk</b>
19 Jul 2017	Month 2 Capital Approvals (K)  This report provides the Month 2 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2017/18.	Cabinet	Report of the Executive Director, Resources	11/7/17	Resources Damian Watkinson Tel: 27 36831 damian.watkinson@sheffield.gov.uk

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19 Jul 2017	Medium Term Financial Analysis (K)  The purpose of the Report is to: <ul style="list-style-type: none"> <li>• provide Members with details of the forecast financial position of the Council for the next 5 years; and</li> <li>• to recommend the approach to budgeting and business planning that will be necessary to achieve a balanced budget position over the medium term.</li> </ul>	Cabinet	Report of the Executive Director, Resources	11/7/17	Resources David Phillips Tel: 27 35872 Dave.Phillips@sheffield.gov.uk
19 Jul 2017	Social Care Funding Additional Investment (K)	Cabinet	Report of the Executive Director, People Services	11/7/17	People Services Phil Holmes Tel: 27 36751 Phil.holmes@sheffield.gov.uk

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19 Jul 2017	<p>Changes to Parts of the Environmental Maintenance Service Delivered under the Streets Ahead contract to Realise Efficiency Benefits (K)</p> <p>Changes to parts of the Environmental Maintenance Service delivered under the Streets Ahead contract to realise efficiency benefits.</p>	Leader of the Council	Report of the Executive Director, Place Regulation 5 Notice	11/7/17	Place Steve Robinson Tel: 27 35553 steve.robinson@sheffield.gov.uk



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27 Jul 2017	<p>Transfer of the E- Learning and Governors Service from Sheffield City Council to Learn Sheffield (K)</p> <p>The decision seeks approval to allow the formal transfer of the service from Sheffield City Council to Learn Sheffield. The report recommends E-Learning and the Governors Service transfers under the management of Learn Sheffield commencing 1st November 2017. The report paper will set out the basis for the transfer of the service, how Learn Sheffield intends to deploy and sets out financial growth opportunities.</p> <p>Sheffield City Council owns a twenty per cent share in Learn Sheffield and has provided financial support to assist in the growth and development of the organisation. Learn Sheffield is keen to grow its business model and, as such, requires opportunities to do so. Transferring E-Learning and the Governors Service to Learn Sheffield will allow for financial growth, strengthen their position and support the ethos of school improvement.</p>	Leader of the Council	Report of the Executive Director, People Services	19/7/17	People Services Dan Parry Tel: 29 30978 daniel.parry@sheffield.gov.uk

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9 Aug 2017	Revenue Budget and Capital Programme Monitoring 2017/18 Month 3 as at 30/6/17 (K)  This report provides the Month 3 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2017/18.	Cabinet	Report of the Executive Director, Resources	1/8/17	Resources David Phillips Tel: 27 35872 Dave.Phillips@sheffield.gov.uk

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20 Sep 2017	<p>Neighbourhood Working: Supporting and Empowering Sheffield's Communities (K)</p> <p>This sets out a proposed new approach to supporting and empowering communities across Sheffield.</p> <p>Building on and enhancing the existing Local Area Partnerships (LAPs), the new approach will provide dedicated support to Councillors in the city to find solutions to locally specific challenges and support communities to use their local assets and strengths to improve their neighbourhood.</p>	Cabinet	Report of the Executive Director, People Services	12/9/17	<p>People Services Dawn Shaw Tel: 27 34486 dawn.shaw@sheffield.gov.uk</p>

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20 Sep 2017	Sheffield City Council Cohesion Strategy and Action Plan (K)  Renewing the City's Cohesion Strategy through a co-production model with the Cohesion Advisory Group	Cabinet	Report of the Executive Director, People Services	12/9/17	People Services Angela Greenwood Tel: 2930055 angela.greenwood@sheffield.gov.uk
20 Sep 2017	Month 4 Capital Approvals (K)  This report provides details of the additions and variations to the Capital Programme for approval by Cabinet in the months when there is no Financial Monitoring Report (including authorisation of procurement strategies and the acceptance of grant funding as appropriate).	Cabinet	Report of the Executive Director, Resources	12/9/17	Resources Damian Watkinson Tel: 27 36831 damian.watkinson@sheffield.gov.uk

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20 Sep 2017	<b>SCC Digital Inclusion Strategy (K)</b>  <b>To present a Digital Inclusion Strategy for the Council and an accompanying action plan, setting out how the Council and its partners intend to tackle digital exclusion in the City.</b>	Cabinet	Report of the Acting Executive Director, Resources	12/9/17	<b>Resources</b> <b>Chris Lowry</b> <b>Tel: 27 34529</b> <b>chris.lowry@sheffield.gov.uk</b>
18 Oct 2017	<b>Growth and Prosperity (K)</b>  <ul style="list-style-type: none"> <li>• Overarching 'Growth Plan'</li> <li>• Housing Strategy</li> <li>• Transport Strategy</li> <li>• Clean Air Strategy</li> <li>• City Centre Master Plan</li> <li>• Local Plan (tbc)</li> </ul>	Cabinet	Report of the Executive Director, Place	10/10/17	<b>Place</b> <b>Edward Highfield</b> <b>edward.highfield@sheffield.gov.uk</b>

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18 Oct 2017	Month 5 Capital Approvals (K)  This report provides the Month 5 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2017/18.	Cabinet	Report of the Executive Director, Resources	10/10/17	Resources Damian Watkinson Tel: 27 36831 damian.watkinson@sheffield.gov.uk
15 Nov 2017	Revenue Budget and Capital Programme Monitoring 2017/18 Month 6 as at 30/9/17 (K)  This report provides the Month 6 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2017/18.	Cabinet	Report of the Executive Director, Resources	7/11/17	Resources David Phillips Tel: 27 35872 Dave.Phillips@sheffield.gov.uk
13 Dec 2017	Month 7 Capital Approvals (K)  This report provides the Month 7 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2017/18.	Cabinet	Report of the Executive Director, Resources	5/12/17	Resources Damian Watkinson Tel: 27 36831 damian.watkinson@sheffield.gov.uk

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17 Jan 2018	<p>Month 8 Capital Approvals (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet in the months when there is no Financial Monitoring Report (including authorisation of procurement strategies and the acceptance of grant funding as appropriate).</p>	Cabinet	Report of the Executive Director, Resources	9/1/18	<p>Resources Damian Watkinson Tel: 27 36831 damian.watkinson@sheffield.gov.uk</p>
14 Feb 2018	<p>Revenue Budget and Capital Programme Monitoring 2017/18 Month 9 as at 31/12/17 (K)</p> <p>This report provides the Month 9 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2017/18.</p>	Cabinet	Report of the Executive Director, Resources	6/2/18	<p>Resources David Phillips Tel: 27 35872 Dave.Phillips@sheffield.gov.uk</p>

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21 Mar 2018	Month 10 Capital Approvals (K)  This report provides the Month 10 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2017/18.	Cabinet	Report of the Executive Director, Resources	13/3/18	Resources Damian Watkinson Tel: 27 36831 damian.watkinson@sheffield.gov.uk
18 Apr 2018	Month 11 Capital Approvals (K)  This report provides details of the additions and variations to the Capital Programme for approval by Cabinet in the months when there is no Financial Monitoring Report (including authorisation of procurement strategies and the acceptance of grant funding as appropriate).	Cabinet	Report of the Executive Director, Resources	10/4/18	Resources Damian Watkinson Tel: 27 36831 damian.watkinson@sheffield.gov.uk



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Not before 1 May 2018	Month 12 Capital Approvals (K)  This report provides details of the additions and variations to the Capital Programme for approval by Cabinet in the months when there is no Financial Monitoring Report (including authorisation of procurement strategies and the acceptance of grant funding as appropriate).	Cabinet	Report of the Executive Director, Resources	TBC	Resources Damian Watkinson Tel: 27 36831 damian.watkinson@sheffield.gov.uk
Not before 1 Jun 2018	Revenue Budget and Capital Programme Monitoring 2017/18 Month 12 as at 31/3/18 (K)  This report provides the Month 12 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2017/18.	Cabinet	Report of the Executive Director, Resources	TBC	Resources David Phillips Tel: 27 35872 Dave.Phillips@sheffield.gov.uk